

LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE MINUTES

DATE: 1/24/2025

Call to Order: The meeting was called to order at 8:35 a.m.

Roll Call: Board Supervisors present are Dwayne Morris, David Drayna (zoom), Mary Roberts, Karl Zarling

Tracy Hameau, Michael Luckey, Danielle Thompson, Tracy Neuhauser, and Walt Christensen were present.

Certification of Compliance with open meetings law: This meeting complies with the law.

Approval of Agenda: The agenda was approved as presented.

Public Comment: None

Approval of the 11/22/2024 meeting minutes: Karl Zarling made a motion, seconded by Mary Roberts, to approve the November 22, 2024 minutes. The motion passed.

Update on the Natural Hazard Mitigation Plan: Tracy Hameau advises the committee on the status of the Natural Hazard Mitigation Plan. Tracy H. is trying to move the plan along quickly, but the process has been rather lengthy because so many years have elapsed. Emergency Management may request to appear before the LEEM committee in February to put the Natural Hazard Mitigation Plan before the County Board in March. There are still some steps that must be completed. The consultant is reviewing the public surveys, and a draft of the plan must be posted online for public viewing.

The committee requested to be notified if we lack any municipal responses.

Training: Tracy Hameau updates the committee on upcoming training.

- a. **Governor's Conference**—Tracy H. and Tracy N. will attend the Governor's Conference on Homeland Security in March, which will be held in Oneida County.
- b. **Scholarship Opportunities** – Tracy H. notifies the committee that she and Tracy N. will each apply for a Healthcare Emergency Readiness Coalition (HERC) scholarships to help offset the cost of the Governor's Conference.
- c. **Advanced Federal Emergency Management Agency (FEMA) Academy**—Tracy H. will attend her second week of FEMA Academy training in February. She will update the committee on what she learned in her first week in December. Dr. Morris and Tracy H. will discuss the possibility of Jefferson County hosting a future Advanced FEMA Academy.
- d. **Planned training opportunities for January through July 2025** – Jefferson County requested two classes from the state. We were awarded ICS 300, which was highly requested by our local first responders. We will host the class in May at the Jefferson Fire Department, and the class will be in the evening hours, which we hope will help our first responders flexibility to attend.

Karl Zarling requests more information on ICS 300, and Tracy H. explains why the course is necessary for so many first responders.

Tracy H. also updates the committee that she is working on creating a course for our off-site facilities to learn how to complete Tier IIs and update off-site information.

WEM (Wisconsin Emergency Management) updates:

- a. Certification—Tracy Neuhauser passed the Certified Emergency Managers test and will be recognized at the Governor’s Conference in March.
- b. Closeout of 2024 – Emergency Management is working on closing out the EMPG and EPCRA grants for 2024.

2025 Emergency Management Goals: Tracy H. identifies two primary goals for 2025. The first goal is to complete the closeout of the flood mitigation grants. As the grants close, Tracy H. has been working with county offices such as parks, zoning, and corporation counsel to figure out how to manage the flood mitigation properties that we own.

The second goal is to write a plan for the Emergency Operations Center (EOC). Tracy H. explains that we are starting with a blank slate and need to supply, train, and staff the EOC in case it needs to be utilized. County staff who may be utilized in an emergency should understand their roles.

Dr. Morris feels these are very large goals but agrees they need to be addressed.

The committee would like to be updated on future agendas on the status of the emergency management goals and any issues with our hazardous chemical facilities.

Next Meeting – February 28, 2025 (hosted by Sheriff’s Office)

Motion to adjourn from Karl Zarling at 9:35 am with a second from Mary Roberts.